

VACANCY NOTIFICATION

1.	Name of the Organization:	Tolani Maritime Institute
2.	Level of Post:	Middle Management
3.	Name of the post:	Superintendent of Hostels
4.	Job Function:	-
5.	No. of Vacancies	01
6.	For detail information	See Annexure attached below.

Last date to received names from RSB/ZSB	14 Aug 2026
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Note 1: All Ex-Servicemen (ESM) are requested to Download the Willingness Format uploaded on DGR Website and forward the same in excel format only duly Completed in All respects through their Zila Sainik Boards/ Rajya Sainik Boards (by mail only) (to dgrddemp@desw.gov.in) if they are meeting the QRs as given by the Principal Employer in the vacancy Notification. If any Details are found Incomplete/ Missing, the Candidature of that ESM will not be Accepted.

Note 2: PDF Format/ Scanned Images/ Mobile Photos/ Word File etc. will not be accepted.

1.	*Name of the post:	Superintendent of Hostels
2.	*Job Function:	• Management of student's hostel and associated facilities. Ensure good housekeeping, catering service and maintenance of Hostels. • Effective implementation of hostel management orders and maintaining discipline • Be responsible for management of sports activities and morning conditioning. Supervise conduct of all extra PT/ drills. • Co-ordinate activities connected with medical facility and medical care of all pre-sea courses. • Co-ordinate with external agencies and suppliers. Communicate with Parents of Students as required. • Compile, monitor and maintain records of all pre-sea courses as per approved policy.
3.	*Additional Job Information:	Will report to Vice Principal - Student Affairs & Alumni
4.	*No. of Vacancies (in figures):	1
5.	*Level/ Post:	Middle Management
6.	*Qualification required: Essential/ Desired	Graduation (any discipline), Well Conversant with Microsoft Office. Experience in cadet training. Prefer candidates from Officer Cadre
7.	*Work experience required (in years):	15 to 20 years
8.	*Age range (in years):	45 – 50 years
9.	*Location of Job:	Induri Village, Talegaon Dabhade
10.	*Salary range per month:	Will be based on qualification and experience
11.	*Additional Benefits offered:	Rented unfurnished Campus Housing will be provided